



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO

OPNAVINST 3502.7  
N2K  
27 August 1998

OPNAV INSTRUCTION 3502.7

From: Chief of Naval Operations

Subj: JOINT SERVICE TRAINING PROGRAM (JSTP)

Ref: (a) OPNAVINST 5510.1H  
(b) Marine Corps Order 3502.1 (NOTAL)

1. Purpose. To provide guidance concerning the Joint Service Training Program (JSTP).

2. Background. The JSTP is a closely coordinated specialized course of instruction in which the Services participate at the direction of the Joint Chiefs of Staff. The training of a cadre of Navy, Marine Corps, Air Force and Army personnel is conducted by Fleet Aviation Specialized Operational Training Group (FASOTRAGRU) schools located at the Naval Air Station, North Island, California, and at Fort Story, Virginia Beach, Virginia. These schools are operated by the Department of the Navy under a Navy Officer in Charge (OIC), with Navy, Marine Corps, Air Force and Army instructors.

3. Security of the Program

a. Information concerning JSTP must be held on a strict need-to-know basis. Every precaution must be taken to ensure complete security for this course.

b. Personnel attending the JSTP receive classified training. Prospective students are given no description of the course of instruction, other than the fact that they are to receive classified training. JSTP students are prohibited from divulging any information concerning their participation in the JSTP to any individual not cleared for access to the course, regardless of rank or position. Graduates shall not be interrogated, pressured or in any way expected to divulge the nature of JSTP or the training they received.

4. Quota Control

a. The JSTP is specifically aimed at increasing the combat readiness of all the Services. In the Navy and Marine Corps, training is limited to personnel from

those units which are most likely to be assigned an active combat mission. Cryptologic and intelligence personnel, chaplains, doctors, nurses and medical corps personnel, staff corps officers and all other combat support specialists are specifically excluded by Department of Defense (DoD) policy from JSTP training, even if attached to a combat unit.

b. Commander, Naval Air Force, U.S. Atlantic Fleet (COMNAVAIRLANT) and Commander, Naval Air Force, U.S. Pacific Fleet (COMNAVAIRPAC) control Navy quotas. Headquarters Marine Corps is designated quota control for Marine Corps personnel. Quota allocation is controlled by Commanding General, U.S. Marine Force, Atlantic and Commanding General, U. S. Marine Force, Pacific. Commander, Naval Special Warfare Group TWO and Commander, Naval Special Warfare Development Group will coordinate requests for quotas with COMNAVAIRLANT. Commander, Naval Special Warfare Group ONE will coordinate for quotas from COMNAVAIRPAC.

c. The following minimum number of JSTP-trained personnel are required to be on board the types of units listed, whenever the units are in a deployable status or deployed beyond the 48 contiguous states. To meet these minimum numbers, a JSTP-trained person must still meet all requirements set forth in paragraph 5.

#### Navy Targeted Students

I. Carrier Air Wing	
VF/VFA Squadrons	Minimum 3 per Squadron
VAQ Squadrons	Minimum 3 per Squadron
HS Squadrons	Minimum 3 per Squadron
II. NAVSPECWAR	
Seal Teams	2 per Platoon
Seal Delivery Vehicle Teams	2 per Detachment

#### Marine Corps Targeted Students

I. VMFA Squadrons	Minimum 3 per Squadron
II. MEU Air Combat Element (ACE)	
VMA	Minimum 2 Per Detachment
HMH	Minimum 2 Per Detachment
HMM	Minimum 2 Per Detachment
HMLA	Minimum 2 Per Detachment
III. MEU Ground Combat Element (GCE)	
Force Recon	1 per Platoon
Division Recon	1 Per Platoon

Light Armored Recon	1 per Platoon
Designated TRAP Force	1 per Platoon
Infantry Battalion	1 per Company ( 3 per Bn)

IV. Marine Standing Readiness Forces

A. Air Forces

VMFA	Minimum 3 per Squadron
VMA	Minimum 2 per Squadron
HMH	2 per Squadron
HMM	2 per Squadron
HMLA	2 per Squadron

B. Ground Forces

Force Recon	1 per Platoon
Division Recon	1 per Platoon
Light Armored Recon	1 per Platoon
Infantry Battalion	1 per Battalion

d. Quota assignments are established each fiscal year and are allocated to Navy and Marine commands via periodic OPNAV Notice 3502. Quotas will be assigned to units so that nominations, orders, and confirmation messages to the schools can be accomplished well in advance of reporting dates. Allocations are mandatory. If unforeseen circumstances arise which preclude the use of an assigned quota, the quota will be made available to the appropriate OIC, FASOTRAGRU school in a timely manner for reassignment.

e. Quota control representatives identified in subparagraph 4b may assign quotas to aviation units other than those specifically identified based on changing operational requirements.

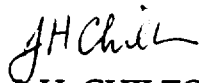
5. Student Selection and Eligibility. Student selection is a matter to which all commands must give particular attention in order to make best use of school facilities and travel funds. Students should be briefed prior to school attendance that they will be attending a challenging course of instruction that will require their active participation as long as they are assigned to a unit with a combat mission. The selection criteria is derived from the special requirements of the JSTP experience in training personnel. No exceptions or waivers will be granted except with the approval of Chief of Naval Operations (CNO) (N2K) or the FASOTRAGRU school OIC. Personnel reporting to the schools who do not meet the criteria will be returned to the sponsoring unit without enrollment. Rejection of a candidate does not relieve the unit of a quota obligation.

a. All candidates must be:

- (1) assigned to, or sponsored by, one of the units named in subparagraph 4b;
  - (2) a U.S. citizen;
  - (3) 35 years of age or younger, and have no more than 12 years of active military service;
  - (4) cleared for Final SECRET by reason of the criteria set forth for uniformed personnel in reference (a);
  - (5) mature and emotionally stable, with demonstrated leadership ability; and
  - (6) of excellent character and of such good habits and associations that there is no doubt the individual's discretion or good judgment in handling classified material. Only those of temperate habits and high moral standards shall be selected to participate in this program.
- b. Officer personnel: only regular and active duty reserve officers of the rank of 0-1 through 0-3 are eligible. Regular officers shall have preference. All officer attendees must have at least 2 years obligated service remaining at the time of graduation from the course.
- c. Enlisted personnel must:
- (1) be regular Navy or Marine Corps, with 2 or more years obligated service remaining upon course completion;
  - (2) Navy personnel must be E-5 through E-7; Marine Corps personnel must be E-4 through E-7;
  - (3) be a high school graduate or equivalent;
  - (4) have a minimum score on the Armed Services Vocational Aptitude Battery (ASVAB) of WK + AR = 110 for Navy and GT of 100 for the Marine Corps personnel; and
  - (5) have no previous conviction or action pending by special, general or summary court-martial. Personnel with previous non-security-related Non-Judicial Punishment (NJP) shall be screened on a case by case basis by their commanding officer prior to selection.

6. Orders and records. Attendance at a JSTP school may be reflected in individual service records; however, no information regarding the nature of the school or instruction received is to be recorded on orders, in service records, or in personnel files. Orders must indicate authority for the Final SECRET clearance. A confirmation message or fax from the sponsoring unit giving the name, rank, social security number, level and basis for clearance and class number should arrive at the appropriate FASOTRAGRU school not later than 10 working days in advance of the class convening date. Please ensure the message/fax is marked "For Official Use Only". Timely responses are encouraged.

7. Administrative matters. Direct communication with the appropriate FASOTRAGRU school OIC is authorized for the purpose of coordinating student administrative matters. To facilitate prompt commencement of classes and minimize check-in delays, participating commands will ensure each student reads this instruction and the FASOTRAGRULANT Detachment Ft. Story or FASOTRAGRUPAC Detachment Alpha administrative notices before departing his or her parent command.

  
J. H. CHILTON  
By direction

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